WHAT A WEEK

Earlier this week I went out to visit the Five Islands Secondary College where we will be holding our Presentation Assembly on December 11.

Details will be sent home closer to the date but we will need everyone’s cooperation to ensure that the day runs smoothly.

The focus needs to be on the students who are receiving awards so we particularly need parents to ensure that preschoolers do not disrupt the proceedings.

We are also planning to support White Ribbon Day this year. Details are in this newsletter and we hope that lots of fathers, grandfathers, uncles and other men will support this event.

We feel that it is important to do what we can to prevent violence against women by men.

Stage 3 had a couple of events at the High school this week as part of their orientation program. They also had the opportunity to meet some High School Students.

In a couple of weeks we will be having our election of captains and vice captains for 2015. Children will make their speeches on November 19.

We hope that parents of children who would like to put themselves forward for this position will help their child to understand that leadership comes with a lot of responsibilities.

The first mutti day is also coming up for our Christmas Hamper on November 21. For new parents this means that children bring in something for the hamper so they can come to school in mutti. We then raffle several hampers to help raise funds for the school.

The items for this day need to be non-perishable such as decorations, cards, wrapping paper, serviettes, gifts and grocery items.

Next week is Remembrance Day on Tuesday. We will be having a short commemoration at 10:50 a.m. If anyone would like to bring in flowers for the ceremony they would be most welcome.

We have a few issues with the toilets this week so please read the information in this week’s newsletter!

Thanks everyone!

Dorothy Cass

UPCOMING EVENTS

<table>
<thead>
<tr>
<th>Week 6</th>
<th>Tuesday</th>
<th>11 November</th>
<th>Wednesday</th>
<th>19 November</th>
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<tbody>
<tr>
<td></td>
<td>Friday</td>
<td>14 November</td>
<td>Captains Election</td>
<td>select high school applications close</td>
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<tr>
<td>Week 7</td>
<td>Thursday</td>
<td>20 November</td>
<td>Kidz wish party</td>
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<tr>
<td>Friday</td>
<td>21 November</td>
<td>Dance2bfit</td>
<td>Jammeroo note due</td>
<td>Xmas mufti</td>
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<thead>
<tr>
<th>Week 8</th>
<th>Monday</th>
<th>24 November</th>
<th>Swim school begins</th>
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<tbody>
<tr>
<td>Tuesday</td>
<td>25 November</td>
<td>White Ribbon Day</td>
<td></td>
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<tr>
<td>Friday</td>
<td>28 November</td>
<td>Dance2bfit</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Week 9</th>
<th>Wednesday</th>
<th>3 December</th>
<th>Yr 6 Orientation Day</th>
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</thead>
<tbody>
<tr>
<td>Thursday</td>
<td>4 December</td>
<td>End of scripture</td>
<td>Volunteers Lunch</td>
</tr>
<tr>
<td>Friday</td>
<td>5 December</td>
<td>Mufti-Day, non-perishable items</td>
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</tbody>
</table>

Kidswhish Christmas Party November 20th
Swim Scheme 24th November – December 5th
Yr 6 Orientation Day – December 3rd
Volunteers lunch – December 4th
Reports Home– December 8th
Presentation Day/Yr 6 Farewell – December 11th
Jamberoon/Movies – December 12th
Last day of term – December 17th

Save the Date:
PPS Swim Carnival 3rd February 2015

Next Assembly: November 12

Urgent Request
Mrs. Connell is desperately seeking volunteers to sew or crochet blanket squares together PLEASE!

Dates for Term 4
• Kidzwhish Christmas Party November 20th
• Swim Scheme 24th November – December 5th
• Yr 6 Orientation Day – December 3rd
• Volunteers lunch – December 4th
• Reports Home– December 8th
• Presentation Day/Yr 6 Farewell – December 11th
• Jamberoon/Movies – December 12th
• Last day of term – December 17th

3 Ilowra Cres, Primbee. Ph: 4274 1974  Fax: 4276 2837  Email: primbee-p.school@det.nsw.edu.au  Website: www.primbee-p.school.nsw.edu.au
One of our core values is compassion, as well as respect, so this year we decided to participate in White Ribbon Day.

White Ribbon Day is the largest male-led movement to stop men’s violence against women.

White Ribbon is an organization that works to prevent violence against women by changing attitudes and behaviours.

In Australia, White Ribbon engages and enables men and boys to lead this social change by using a combination of social marketing, the Ambassadors Program and prevention initiatives in communities, schools, universities, sporting codes and workplaces.

Our event will be held on November 25 at 1:45pm.

An information sheet has been sent home and we hope that lots of people will support this event.

Men who choose to participate in the Walk a Mile in HER Shoes are asked to bring a pair of ladies shoes for this activity.

We hope that while doing this walk people will think about the pain that some women endure at the hands of men and think about what they could do to help stop it happening.

The first of our mufti days for items for our Christmas Hamper is on Friday November 21.

This means that children will bring in something for the hamper if they want to wear sun safe mufti on that day.

The items for this day need to be non-perishable such as decorations, cards, wrapping paper, serviettes, gifts and grocery items.

Please remember that a written reason is required for all absences within 7 days of the absence.

If we do not receive this information or if the reason is a medical one but there is no medical certificate sent in, then the absence will be recorded as unjustified.

After 7 days the reason put into the computer cannot be changed so it will remain as an unjustified absence.

Children with more than 5 absences in any term appear on the Home School Liaison Officers report and must be monitored by the school principal.

If attendance does not improve then a referral to the HSLO is made and will be followed up.

Recently a couple of parents have expressed concern about safety on the oval which we use as a play area at lunch time.

The staff regularly considers issues that concern us about this area and we work very hard to ensure that we deal with these issues so that this area is safe.

To help parents understand some of the issue we monitor I am sending home a copy of the risk assessment for all parents.

Because this area is a public oval the council will not allow it to be fenced. This was one of the first issues I investigated when I came to the school and that is when we discovered that we share ownership of this area with the council.

Copies of supervision procedures and relevant risk assessments are also available on the school website.

Jack is a little boy who was born with a lot of health issues which have made life challenging for him in his short 7 years of life!

He has Down syndrome, a non-repairable heart condition, lung and kidney problems and then recently had a stroke which resulted in paralysis to his left side.

When he finally comes out of hospital, Jack will need some items to make his life more comfortable so his family and friends are organising fundraising events to help in this area.

Jack attends Peterborough PPS as does a sibling of one of our students.

So if families could spare a small donation to help Jack we are asking you to do this at our first Christmas Hamper Mufti day rather than organising another event at this time of the year!

Just a small amount will help to make a huge difference to Jack and his family.

If you would like to make a larger donation you can do this through a facebook page – ‘Helping Jack’-formed with the goal of raising $10 000 for special equipment.

Children who will be applying for Yr 7 2016 (current yr 4) are invited to submit an online application for the selective high school test which will be on 26 Feb, 2015.

Information for parents is available at: www.schools.nsw.edu.au/shsplacement All applications must be made online and close on 17 November 2014.
How to be safe on the internet

Sometimes people are mean or rude on the internet. Here are some ideas to help you get through it.

Try all these recommendations:
1. Check that your child is keeping safe on the internet.
2. Encourage your child to tell you about any problems.
3. Make sure your child tells someone they trust if there is a problem.
4. Make sure you child protects themselves by blocking inappropriate sites.
5. Try to get your child really great support.
Make sure you try all these ideas and see if they work.

By Dejah

How to keep children safe on the internet

This is for parents who need to know what is legal and what is illegal because if your child is getting cyberbullied on an online company like KIK, Instagram, Facebook and twitter.

Tell them
- Read the terms and conditions of the site
- Be cautious online
- Don’t give personal private information
- Block bullies
- Contact website administrator if things go too far
- Parents need to know what their child is doing online

So if your child doesn’t follow these steps they won’t be safe online.

By Awhi Reid

We think that a small number of children do not know what to do when they have an accident e.g. they haven’t got enough toilet paper or perhaps don’t get to the toilet in time.

I have talked to the children in class groups about what would be appropriate in specific situations but it would be helpful if parents could go over some of these issues at home, especially if your child is prone to have accidents at home.

Thanks for your support in this Workplace Health and Safety issue.

P&C News

The P&C are trialing a new School App.

Instructions have been sent home today on how to download the app. It can be downloaded for free onto Android devices, ipad, iphone and computers.

Please let us know if you find this useful by returning the slip at the end of the newsletter.

2015 Enrolment

My child will not be returning to Primbee PS in 2015.

Childs Name: ________________________________

Class:_______________________________________

Signed:________________________________________

P&C App

I would use a school app to receive communications from the school  Y/N

I would prefer to receive electronic messages  Y/N

Other comments_______________________________________
Name of workplace: Primbee P.S.

Name of workplace manager: Dorothy Cass

Risk assessment focus: Oval used as a play/sport area

<table>
<thead>
<tr>
<th>Location / Activity</th>
<th>Hazard Identification Type / Cause</th>
<th>Current Controls</th>
<th>Risk matrix score</th>
<th>Elimination or Control Measures</th>
<th>Who</th>
<th>When</th>
</tr>
</thead>
<tbody>
<tr>
<td>Back oval</td>
<td>Injury/sickness during play</td>
<td>Serious injury/sickness-student remains where they are and the duty teacher and first aid manager is notified by another student. Teachers to carry a ‘bum bag’ containing the spare epi pen for</td>
<td>6</td>
<td>Principal monitors use of first aid and epi pen, ‘bum bag’. Teachers regularly remind children of procedures in each of these situations. Duty teacher includes regular direct observation of the oval A card for immediate epi pen use is included in the ‘bum bag’.</td>
<td>Principal</td>
<td>Lunch time</td>
</tr>
<tr>
<td></td>
<td>Anaphylaxis</td>
<td></td>
<td>5</td>
<td></td>
<td>Teaching staff</td>
<td>Sport special events</td>
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</tbody>
</table>

Risk Management Plan - School Oval

Work Health and Safety Directorate
## Risk assessment focus

Oval used as a play/sport area

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</thead>
<tbody>
<tr>
<td>Student disagreements while on the oval</td>
<td>Immediate use as required</td>
<td>Immediate use as required</td>
<td>5</td>
<td>Teachers and identified ‘at risk’ children for anaphylaxis are trained in emergency procedures.</td>
<td>Principal</td>
<td>Lunch time</td>
</tr>
<tr>
<td>Student fights</td>
<td>Less serious injury/sickness – notify duty teacher themselves who will send them to the first aid staff member for treatment if necessary.</td>
<td>Less serious injury/sickness – notify duty teacher themselves who will send them to the first aid staff member for treatment if necessary.</td>
<td>6</td>
<td>Basic first aid needs are contained in a ‘bum bag’ which teachers take out onto the playground.</td>
<td>Admin manager</td>
<td>Sport</td>
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<tr>
<td></td>
<td>Teacher notified</td>
<td>Teacher notified</td>
<td>5</td>
<td>Children report minor injuries/sickness to the duty teacher.</td>
<td>Teaching staff</td>
<td>special events</td>
</tr>
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<td></td>
<td>Duty teacher to rove to prevent possible issues becoming violent.</td>
<td>Teaching staff</td>
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<td></td>
<td>Children instructed to sort out disagreements with the duty teacher before they become violent.</td>
<td>Teaching staff</td>
<td></td>
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<td></td>
<td>Students informed regularly of Discipline policy which includes consequences for rule breaking as well as strategies to support self-control (See Policy)</td>
<td>Teaching staff</td>
<td></td>
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<td></td>
<td>Bystanders encouraged to inform the duty teacher of fights immediately.</td>
<td>Teaching staff</td>
<td></td>
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<td></td>
<td>Teacher to send fight participants to the principal or send for principal if additional support is needed.</td>
<td>Teachers</td>
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<td></td>
<td></td>
<td>Principal</td>
<td>Principal</td>
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<tr>
<td>Back oval</td>
<td>Hit by traffic on nearby road</td>
<td>The road, footpath and grass outside the ‘fence’ is out of bounds.</td>
<td>6</td>
<td>Detention for children who disregard this rule on the oval.</td>
<td>Principal</td>
<td>Lunch time</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Children are to play in a clearly designated area of the oval (e.g., not past the cricket pitch).</td>
<td>6</td>
<td>Children are regularly reminded that they cannot go out of bounds. Permission from the duty teacher is required to retrieve equipment. If this becomes necessary the duty teacher will supervise.</td>
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<td></td>
<td>Children too far away for teacher to adequately supervise.</td>
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<td></td>
<td>Children reminded that they must be able to see the teacher on duty when playing in the back playground.</td>
<td>Teaching staff</td>
<td>Sport</td>
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<td></td>
<td>Duty teacher will rove around the play area to enable regular observation of the back playground.</td>
<td>Teaching staff</td>
<td>Sport</td>
</tr>
<tr>
<td></td>
<td>Inappropriate use of equipment while on the oval</td>
<td></td>
<td></td>
<td>Kinder and year 1 students reminded that they are not to use the back playground at lunch time.</td>
<td>Teaching staff</td>
<td>Sport</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Children reminded that they are not allowed on the oval before school or at recess.</td>
<td>Teaching staff</td>
<td>Sport</td>
</tr>
<tr>
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<td></td>
<td>Children reminded that if they do not comply with these rules they will be removed and/or banned from this area.</td>
<td>Teaching staff</td>
<td>Sport</td>
</tr>
<tr>
<td></td>
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<td></td>
<td>Activities that become unsafe on the oval will be banned or modified.</td>
<td>Teaching staff</td>
<td>Sport</td>
</tr>
<tr>
<td>Location / Activity</td>
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<tr>
<td>Back oval</td>
<td>Danger to children while on the oval e.g. off leash dog, non-school people, extreme weather conditions</td>
<td>The school will go to ‘LOCKOUT’ if the duty teacher sees anything which could be dangerous for school children. We will go to ‘LOCKDOWN’ if the threat cannot be eliminated by LOCKOUT (e.g. extreme weather conditions)</td>
<td>6</td>
<td>Staff and children will participate in regular drills to ensure these emergency procedures are effective in the event of a real emergency. Emergency procedures will be reviewed regularly.</td>
<td>Principal, Teaching staff, Admin Manager</td>
<td>Lunch time, Sport, special events</td>
</tr>
</tbody>
</table>

**Monitor and Review**: Monitor the effectiveness of controls and change if necessary. Review the risk assessment if an incident or a significant change occurs.

*Note: assessments of risk vary with...